

NKAIMURUNYA SECONDARY SCHOOL

P.O. BOX 15577 - 00503, MBAGATHI

Email: nkaimurunyasecondary@gmail.com

Dear Student,

RE: **FORM ONE INTAKE 2021.**

I am pleased to inform you that you have been selected to join form one in our school. Congratulations. Please get your Primary School's Headteacher to endorse the letter in the spaces provided below.

Student's Full Name:.....

Index No:..... Marks:.....

County..... Sub County:.....

Primary School:.....

Headteacher's Full Name:.....

Headteacher's Signature:.....

Student's Signature:.....

School stamp


Disclaimer

This letter will be authenticated on being duly certified by the primary school head complete with a certified copy of birth certificate and finally confirmed by the admitting principal. The letter is issued without any erasure or alteration and cannot be changed through any form of endorsement whatsoever, utterance of false documents is an offence punishable by law.

You are supposed to report on **2nd August 2021.**

You are expected to have full school uniform and games kit which **must be** obtained from school after payment of Ksh.6900/- in the school's account no. **1104483238 KCB, Ongata Rongai** so as to obtain the right and new uniform of the school. One should have black leather shoes and rubber shoes for games.

Thanks.


NKAIMURUNYA SEC. SCHOOL
P. O. Box 15577 - 00503.
MBAGATHI

Mr. P.K. Kamau,
PRINCIPAL.

Parental Obligation

Following the Ministerial policy on Free Day Secondary Education (*FDSE*), the school has no fees structure since the government is taking care of the fees.

The parental obligation as per the circular will be as follows:

Lunch programme

Term 1	Term 2	Term 3	Total
7,000/-	7,000/-	7,000/-	21,000/-

New students are required to add:

1. Ksh.300 for passport and a school ID card (*paid in cash*)
2. Bible (*RSV/Good News*)
3. Advanced Learners Dictionary
4. Kamusi ya Karne ya 21
5. 12 Single line Exercise books A4 and 1 square ruled A4(200pgs)
6. 2 spring files.
7. 2 reams of photocopy paper 80gsm.
8. A cup, plate, spoon and padlock.
9. Original and duplicate of both leaving certificate and KCPE result slip.
10. Copy of birth certificate

The money to be paid in the school's account no. **1104483238 KCB, Ongata Rongai.**


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Mr. P.K. Kamau,
PRINCIPAL.

**NKAIMURUNYA SECONDARY SCHOOL
ADMISSION FORM BIODATA**

A: FAMILY HISTORY

- (i) **Name of student**
.....Middle name.....Other name..... (Surname)
- (ii) **Postal Address**.....
- (iii) **Date of Birth**.....**Place of Birth**.....
- (iv) **Father's Name**.....**Tel. No.**.....
- (v) **Father's Occupation**.....
- (vi) **Mother's Name**.....**Tel. No.**.....
- (vii) **Mother's Occupation**.....
- (viii) **Number of siblings in the family**.....
- (ix) **Position in the family**.....

B: TO BE FILLED BY ORPHANS (Strictly those without **both parents)**

- (i) **Name of Guardian**.....**Tel No.**.....
- (ii) **Nature of relation to the guardian**.....

C: HEALTH HISTORY

- (i) **Have you ever been admitted to hospital? YES/NO. (Tick the correct answer)**
- (ii) **Give reason(s), the year and your present condition for your answer in C(i)**
.....
.....
- (iii) **State whether you have any physical injuries and the nature of the injuries.**
.....
- (iv) **Indicate whether you have a permanent medical condition, allergies etc**
.....

D: ACADEMIC BACKGROUND

Primary schools attended

Name of school	Enrolment year	Completion Year	KCPE Results

Grade by subject

ENGLISH	MATHS	KISWAHILI	SSR	SCIENCE

E: CO-CURRICULA ACTIVITIES

- (i) Which games do you play?
- (ii) Name other activities/clubs that you have an interest in:
.....

F: Academic results target. Please circle your grade target

- (i) KCSE mean grade: A, A-, B+, B-, C+, C, C-, D+, D-, E
- (ii) Future Career.....

G: Hobbies and interests.....

H: CONDUCT

- (i) Rate yourself by ticking the appropriate word from the given list on the following:
 - (a) Discipline
 - 1. Excellent 2. Good 3. Average 4. Fair 5. Poor 6. Not Sure
 - (b) Obedience
 - 1. Excellent 2. Good 3. Average 4. Fair 5. Poor 6. Not sure
 - (c) Grooming
 - 1. Excellent 2. Good 3. Average 4. Fair 5. Poor 6. Not sure

I: Do you have a sponsor? IF yes give the name and postal address of your sponsor.

Name.....

Postal Address.....

J: DECLARATION

I solemnly declare that I will abide to this school's rules and regulations and that I shall seldom engage in any activity that is likely to undermine the integrity of this school or my own integrity in the course of my studies in this institution. I undertake this commitment in the presence ofas my witness.

Student's Signature

Witness' Name and Signature

.....

.....

DATE.....

.....

NKAIMURUNYA MIXED DAY SECONDARY SCHOOL

Following the registration of all students in the country, Nkaimurunya Mixed Day Secondary School administration request for detailed information from parents/guardians of form.....

There we ask you to furnish us with:

	KCPE Index	
	KCPE Marks	
	Birth certificate entry number	
	Class	
	Date of Birth	
	Birth Certificate No.	
	Surname	
	Other name	
	Special medical condition <i>(tick where appropriate)</i>	
	(a) Anaemia	
	(b) Asthma	
	(c) Convulsions	
	(d) Diabetes	
	(e) Epilepsy	
	(f) None	
	Home County	
	Home Sub-county	
	Postal address	
	Learners email	
	Learners mobile number	
	Mother's ID number	
	Mother's Name	
	Mother's Email	
	Mother's mobile number	
	Father's ID number	
	Father's name	
	Father's mobile number	
	Father's Email	
	Guardian's name	
	Guardian's ID number	

NB:

Attach copy of birth certificate and result slip.

SCHOOL RULES AND REGULATIONS

1. No smoking and drinking of Alcohol in or out of the school; or even possession of the same.
2. Students must be in School uniform at all times. No civilian clothes are allowed at all.
3. Students must be in School by 6.30a.m and leave by 6.00p.m (Monday to Friday).
4. The following are prohibited in School.
 - (a) Quarrelling
 - (b) Fighting
 - (c) Abusing one another
 - (d) Coupling
 - (e) Make-ups
 - (f) Chains and other ornaments
5. The official Language in School is English. Use of any other Language in School is punishable. (Kiswahili to be used during Kiswahili Lessons)
6. Any breakage of the School property must be paid for. E.g. breakage of desk/chair will attract a penalty of Ksh.500.
7. Any student who sneaks out of School shall be punished by fencing the compound.
8. All Offices are out of bound for students, consequently students must address the staff with total respect.
9. All the prefects must be listened to, obeyed and respected.
10. The following will not be tolerated.
 - (a) Continuous poor performance in School
 - (b) Absenteeism
 - (c) Missing Exams and Cats for whatever reason.
11. Any One that shall steal or even be suspected to have stolen shall be dealt with accordingly.

Apart from these, anything that you do as a student ask yourself if that will add value to your progress in School and in your life.